



# JOB ANNOUNCEMENT

## ENVIRONMENTAL SERVICES INTERN

FULL-TIME OR PART-TIME

9-MONTH LIMITED-TERM POSITION(S)

SAN FRANCISCO

**The Position(s):** The Coastal Commission is seeking motivated individuals to assist in the permitting, grant support, planning, and enforcement processes. This position requires an understanding of basic environmental terms and concepts and an ability to independently analyze planning and environmental documents. The most important qualifications we seek are: an ability to extract and analyze information from complex files and reports; independent and professional work habits; the ability to take direction and work with others; a commitment to quality work and attention to detail; the ability to work well with others; and an interest in public service.

**Desired Qualifications:** Knowledge of the Coastal Act, the Commission's permit and planning process, CEQA and some experience with legal issues is desired. Persons with the following education and/or work experience would be preferred: land use planning and regulation, environmental law, environmental science, water quality, ecology, coastal engineering, geology, or related fields. We are seeking a broad and diverse candidate pool. The successful candidate(s) will demonstrate strong analytical skills and the ability to research and interpret coastal resource issues. Strong writing and speaking skills and the ability to work as a team member are critical. Computer skills are highly desirable.

**Eligibility:** Equivalent to graduation from college with a major or a minor (or equivalent) in urban, regional or environmental planning, economics, natural resource management, ecology, geography, earth or natural science, engineering, architecture, law, or a related field. **OR:** Registration as a graduate student in a college or university of recognized standing in urban, regional or environmental planning, economics, natural resource management, ecology, geography, earth or natural science, engineering, architecture, law, or a related field. **OR:** Possession of a Master's or two years of graduate work toward a Doctorate Degree in Urban, Regional or Environmental Planning, Economics, Natural Resource Management, Ecology, Geography, Earth or Natural Science, Engineering, Architecture, Law, or a related field or possession of another advanced degree with significant graduate course work in these fields. **OR:** Equivalent to graduation from a four-year college with any major and six months of intern experience as a college student or graduate undergoing supervised practical training comparable to Student Assistant, Graduate Student Assistant or Environmental Services Intern in a work assignment of a professional nature related to the environmental sciences or to planning, managing or regulating uses of land or water.

**Salary:** Environmental Services Intern \$2,105 - \$2,806 per month

**Contact:** Human Resources Office at (415) 904-5430 or [HumanResources@coastal.ca.gov](mailto:HumanResources@coastal.ca.gov).

**Filing:** Applications will be screened and only those most qualified will be interviewed. No relocation expenses will be offered. Submit a current resume, a State Application Form 678 (put the job title for this position in the Examination or Job Title section and state the location) and a brief writing sample (5 pages or less) to:

HUMAN RESOURCES OFFICE  
CALIFORNIA COASTAL COMMISSION  
45 Fremont Street, Suite 1930  
San Francisco, CA 94105-2219  
(415) 904-5430 / toll free: 1-866-831-2540  
[HumanResources@coastal.ca.gov](mailto:HumanResources@coastal.ca.gov)

FOR MORE INFORMATION ABOUT THE CALIFORNIA COASTAL COMMISSION AND WHAT WE DO AND TO OBTAIN A STATE APPLICATION FORM 678, VISIT OUR WEBSITE AT: [WWW.COASTAL.CA.GOV](http://WWW.COASTAL.CA.GOV). IF YOU HAVE QUESTIONS, YOU MAY E-MAIL US AT [HUMANRESOURCES@COASTAL.CA.GOV](mailto:HUMANRESOURCES@COASTAL.CA.GOV) OR CALL THE ABOVE NUMBERS

The State of California is an equal opportunity employer to all, regardless of age, ancestry, color, disability (mental and physical), exercising the right to family care and medical leave, gender, gender expression, gender identity, genetic information, marital status, medical condition, military or veteran status, national origin, political affiliation, race, religious creed, sex (includes pregnancy, childbirth, breastfeeding and related medical conditions), and sexual orientation.

California Relay Service for the Hearing Impaired call 711